

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Orchard Hill Elementary School Cafeteria
244 Orchard Road
Skillman, New Jersey 08558

BUSINESS MEETING MINUTES
Tuesday, March 18, 2025
6:00 p.m. Executive Session
7:00 p.m. Public Session

Call to Order – By Board President Todd at 6:01 p.m.

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 9, 2025 and March 14, 2025. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting at a reasonable hour.

ROLL CALL

Michelle Dowling – Present

Joanna Filak – Present

Victoria Franco-Herman – Present

Christina Harris – Present

Vanita Nargund – Present

Maria Spina – Present

Patrick Todd – Present

Ting Wang – Present

Ania Wolecka-Jernigan – Present

Also Present:

Mary McLoughlin, Superintendent of Schools

Andrew Italiano, Acting School Business Administrator/Board Secretary

Rodney T. Hara, Board Attorney

EXECUTIVE SESSION

A motion was made by Ms. Franco-Herman and seconded by Ms. Dowling to approve the following resolution to convene in Executive Session at 6:05 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act. WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8.

Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried unanimously.

RECONVENE IN OPEN SESSION – The Board returned from Executive session at 7:05 p.m.

ROLL CALL

Michelle Dowling – Present

Joanna Filak – Present

Victoria Franco-Herman – Present

Christina Harris – Present

Vanita Nargund – Present

Maria Spina – Present

Patrick Todd – Present

Ting Wang – Present

Ania Wolecka-Jernigan – Present

Also Present: Mary McLoughlin, Superintendent of Schools

Andrew Italiano, Acting School Business Administrator/Board Secretary

Rodney T. Hara, Board Attorney

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

Ms. Sophia Busch reported that the senior class went on the annual Disney trip which was a great experience. Ms. Bush also reported that our boys basketball team won the group IV sectionals and made it to the state championships which is a great achievement. Ms. Bush reported that last week was spirit week at school and that pep rallies took place to help promote school spirit.

SUPERINTENDENT'S REPORT

Ms. McLoughlin reported on National Merit Scholars who are seniors that have demonstrated excellent academic ability and have been recognized by the National Merit Scholarship Corporation. Fifteen seniors from our 2025 class have been nationally recognized which is fantastic. Mr. Delgado presented a certificate to the National Merit Scholars present this evening. Ms. McLoughlin announced the next presentation was for our recipients of the Governor Educator of the Year Recognition. Each building principal recognized the award winners from their buildings. The next presentation was Ethics Training presented by NJSBA field representative Patricia Rees. The last presentation of the evening was the 2025-2026 tentative school budget presentation. The budget presentation to the school board was made by Business Administrator Andrew Italiano and the Superintendent of Schools, Mary McLoughlin.

PRESENTATIONS

- National Merit Scholar Finalists Student Recognition
- Governor Educator of the Year Recognition
- Student Safety Data System (SSDS) Report: 2024-2025 School Year, Period 1
- Harassment, Intimidation and Bullying (HIB) – Investigations, Trainings and Programs (ITP), 2024-2025 School Year, Period 1, and HIB Grades Report
- Ethics for School Officials 2025
- 2025-2026 Proposed Budget Presentation

PUBLIC COMMENTS

None

COMMITTEE/REPRESENTATIVE REPORTS**Representative Reports**

MTEA Report – Mr. Michael Razzoli, MTEA President, shared his time with APSMT President Jen Riddel. Ms. Riddel reported that the school budget without the health care waiver funding would be detrimental to our District. Ms. Riddel asked the board to please consider raising school taxes an extra \$160 per year on top of the 2% increase to provide a significant amount of funding for a nominal amount of additional taxes. Mr. Razzoli reported that the board has an important choice to decide if they want to use banked cap funding or choose to leave the funding on the table. Mr. Razzoli stated that the MTEA will not permit the board's poor choices to affect MTEA membership position cuts.

Board Member Delegate/Representative Reports (SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Service Commission, etc.) –

Ms. Spina, BOE V.P. wanted to thank some of the community members for their attendance and support at the MSEPTA dance on March 14th. Ms. Spina also thanked Mr. Rooney and Ms. Romano for being in attendance and their support of the event that raised funds for the purpose of grants for our special education teachers and scholarships to our special education students.

Board Committee Reports

Assessment, Curriculum and Instruction Committee (ACI) – Ms. Dowling reported the ACI met on March 7th and discussed that the committee met both virtually and in person. Ms. Dowling reported on the data collection for the behavioral and emotional screening system which helps identify potentially at risk students who may need help. Next Ms. Dowling reported on a new lunch and learn series for career exploration in which 42 students attended. Ms. Dowling also stated that there will be a wide range of activities on field day to ensure all students have the opportunity to participate.

Operations, Facilities and Finance Committee (OFF) – Ms. Filak stated that the OFF Committee met on March 11th and stated the importance of reevaluating all third party contracts moving forward to ensure we received the best service and pricing that is available. Ms. Filak also stated that we should renegotiate better rates for our contracts. Ms. Filak mentioned how the cost of healthcare differs from the original proposal to the board.

Policy and Communications Committee – Ms. Wolecka-Jernigan stated that the Policy and Communications Committee met on March 13th and discussed policy 5460 and policy 9160. Ms. Wolecka-Jernigan provided an overview of these policies which involved updated graduation requirements and public attendance at school events.

Human Resource Committee (HRC) – Mr. Todd stated that the HRC met on March 11th and discussed the Business Administrator position, the Assistant Business Administrator vacancy, the UMS Principal posting and all the positive feedback about the UMS Interim Principal.

APPROVAL OF MINUTES

Ms. Spina motioned to approve the following minutes, and it was seconded by Ms. Harris. Upon call of the question, the motion carried unanimously.

1. February 25, 2025 Executive Session
2. February 25, 2025 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 2/24/25 from H. Zhang regarding the accelerated math program
2. Email dated 3/4/25 from L. Liu regarding the STEM curriculum
3. Email dated 3/7/25 from B. Yegneswaran regarding homework submission

ACTION AGENDA ITEMS/PUBLIC COMMENT**ACTION AGENDA**

Ms. Spina motioned agenda items 1.1 through 4.3 except 3.7 seconded by Ms. Franco-Herman. Upon call of the roll, the motion carried unanimously.

1.0 ADMINISTRATIVE**1.1 Routine Monthly Reports** – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report
- d. Student Safety Data System (SSDS) Report, 2024-2025: Period 1

1.2 Policy/Regulation First Reading – Accept the following policies as a first reading:

- 5460 High School Graduation
- 9163 Spectator Code of Conduct for Interscholastic Events

1.3 Policy/Regulation Second Reading – Accept and adopt the following policies and regulation following a second reading:

- 5512 Harassment, Intimidation, or Bullying
- 5533 Student Smoking
- 5533R Student Smoking
- 7441 Electronic Surveillance in School Buildings and on School Grounds
- 7441RElectronic Surveillance in School Buildings and on School Grounds
- 9320 Cooperation with Law Enforcement Agencies
- 9320R Cooperation with Law Enforcement Agencies

2.0 CURRICULUM & INSTRUCTION**2.1 Out-of-District Placements: 2024-2025** - Approve the following Out-of-District placements for the 2024-2025 School Year:

Student ID	School	TUITION			
		Dates	ESY	RSY	Total for Year
105883	Eden Autism 1:1 Aide	3/10/25 – 6/18/25		\$15,510.00	\$15,510.00
103382	Eden Autism 1:1 Aide Withdrawal	3/11/25 -6/18/25		-\$15,275.00	-\$15,275.00

- 2.2 Consultant Approvals for Curriculum and Instruction: 2024-2025 - Approve the following consultants for Curriculum and Instruction for the 2024-2025 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Saavas Learning	Provide professional development for staff on Envisions math resources.	Not to Exceed \$1,050.00 <i>To be funded by ESEA Title II</i>

- 2.3 Textbook/Resource Approval – 2025-2026 - Approve the following textbooks/resources:

TITLE	COURSE
Reporters Francophones 1, 2, 3, 4	MHS French Levels 1-4

3.0 OPERATIONS, FACILITIES AND FINANCE

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending January 31, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending January 31, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through January 31, 2025 within the 2024-2025 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending February 28, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending February 28, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.4 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through February 28, 2025 within the 2024-2025 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.5 Approval of Bill List Fiscal Year 2025

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated March 18, 2025 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$12,614,772.08 and

General Account	\$12,442,713.95
Food Service Account	\$ 172,058.13
TOTAL	\$12,614,772.08

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

- 3.6 Travel Reimbursement – 2024-2025 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 3/18/25.

- 3.8 Approval of Resolution – School District Accountability – A-5

WHEREAS, the Montgomery Township Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expense by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$3,000 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C.6A:23B-1.1 et seq. As being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approved travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$90,000 for all staff and board members.

- 3.9 Establishment of Maximum Dollar Limits for Professional Services – Approve the following maximum dollar limits from the general fund for professional services for the 2025-2026 fiscal year:

<u>Professional Service</u>	<u>Dollar Amount</u>
Legal	\$ 115,000
Auditing	\$ 35,000
Architecture/Engineering	\$
60,000	
School Physician	\$ 40,000
Educational Services Consultants	

(Evaluations, O.T., P.T., Speech, etc.)

\$1,320,000

Financial Advisor \$ 20,000

- 3.10 Donation Acceptance – Accept the donation of \$3,000.00 from FIRST to Montgomery High School Robotics Team 1403.
- 3.11 Donation Acceptance – Accept the donation of \$8,680 from the Baseball Booster Club for electrical work at the varsity baseball field.
- 3.12 Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2025-2026 School Year – Approve the following resolution:

Whereas, the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and Whereas, the Montgomery Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, Whereas, the Montgomery Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; Now, Therefore, be it Resolved, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2025-2026 school year pursuant to all conditions of the individual State contracts; and Be it Further Resolved, that the Montgomery Township Board of Education School Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and Be it Further Resolved, that the duration of the contracts between the Montgomery Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2025 to June 30, 2026.

Vendors**State Contract #**

Walk-in Bldg. Supplies (M-8001)	Home Depot Lowe's Home Center	#18FLEET000234 #23FLEET22885
NASPO Value point Cloud Solutions (M-4002)	Microsoft Corp. IBM	#40166 #20-TELE-01322
Software License & Related Services (MT3121)	Dell Marketing LP	#20-TELE-01510
Heating, Ventilating & Air Conditioning Repair Parts	Central Jersey Supply Co	#89796

(T-3027)

Maint. & Repair for Heavy
Duty Vehicles
(T2108)

MW Trailer Repair Inc. #89303
R & H Truck Parts &
Service Inc. #89291

Cabling Products & Services, Data
Center Management Solutions
(T-1778)

Johnston GP Inc. #22TELE40642
Gold Type Business #22TELE40641
Machines Inc.

Classroom & Library Furniture
(G-2004)

Kimball International Inc. #25-comg-94154
Global Industries #25-comg-94148

Library Supplies, School Supplies
& Teaching Aids
(T-0114)

Becker's School Supplies #17FOOD00249
Blick - Art Materials, LLC #17FOOD00254
Cascade School Supplies #17FOOD00243
Kurtz Brothers #17FOOD00247
Lakeshore Learning #17FOOD00250
Materials
Bluum USA Inc. #17FOOD002

Sporting Goods
(T-0118)

Stan's Sports Center #40751

Telecommunications Equipment
& Services
(T-1316)

Avaya Inc. #80802
Unify Inc. #80803
Extel Communications Inc. #80807

Tires, Tubes & Service
(M-8000)

Bridgestone America's #25FLEET81812
Authorized Dealer:
Custom Bandag, Inc.
Goodyear Tire & rubber Co

#25FLEET82627

Copiers-Multi Function Devices
Maint./ Supplies/Print Service
(G2075)

HP Inc. #40463
Xerox Corp #40469
Ricoh USA Inc. #40467

Parts and Repairs for Lawn &
Grounds Equipment
(T-2187)

Storr Tractor Company #43038
Central Jersey Equipment #43037
AC Equipment #43033

Power Place Inc. #43039

OEM Automotive Parts and Accessories
For Light Duty Vehicles
(T-2760)

Ciocca FMFL Inc. #23FLEET41906
DBA Ciocca Parts Warehouse
Franks Truck Center #25-Fleet 92268

	Neilson of Morristown	#23FLEET34932
NON-OEM Automotive Parts & Accessories for Light Duty Vehicles (T-2761)	United Motor Parts Inc. Kimball Midwest Eastern Warehouse Freehold Inc.	#85998 #86013 #86011 #86005
Radio Communications Equipment & Accessories (T-0109)	DM Radio Service Corp.	#83897
Furniture: Office, Lounge (G 2004)	Office Master Inc. Kimball International Krueger	#25-comg-94163 #25-comg-94154
		#25-comg-94158
Mailroom Equipment and Maintenance (T-0200)	Garden State Office Systems Time trak Systems	#75246 #41264
HVAC, Refrigeration and Boiler Services-Statewide (T-1372)	Core Mechanical Inc. Multi Temp Mechanical Inc.	#88697 #88695
Copiers, Maint/ Supplies (G-2075)	HP Inc. Ricoh USA Inc. Xerox	#40463 #40467 #40469
Electric Equipment & Supplies, Luminaires w/Associated Lamps Light Poles – DOT (T-2419)	Pemberton Electrical Supply Co.	#23FOOD50947
Automotive Parts for Heavy Duty Vehicles (T-2108)	MW Trailer Repair R & H Spring & Truck Repair HA Dehart & Son Inc.	#89303 #89291 #89272
OEM & Non-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles (T-0126)	Perth Amboy Spring Works Inc. Central Jersey Starter & Alternator Inc. Creston Hydraulics Inc. H A Dehart & Son, Inc. Malouf Ford Inc.	#40835 #40834 #40823 #40816 #40808
Law Enforcement Firearms Equipment and Supplies (T-0106)	West Trenton Hardware, LLC Nielson Fleet Inc.	#17FLEET00717 #23FLEET34887

Snow Plow Parts, and Grader & Loader Blades (T-0085)	A & K Equipment Company Inc. H.A. DeHart & Sons Inc.	#88273 #88264
Park & Playground Equipment (T0103)	Becker's School Supplies BSN Sports	#16-FLEET-00119 #16-FLEET-00138
Video Tele Conferencing Equipment & Service (T1466)	York Telecom Corp.	#81125
Vehicles, Trucks, Class 2 – Pick Up/Utility (T2100)	Nielson Ford of Morristown Chas s Winner Inc.	#23FLEET34922 #88726
Bottled Spring Water Cooler Rental (T0002)	Staples Advantage WB Mason	#18FOOD00424 #24-FOOD-84467
Park & Playground Equipment (T0103)	Becker's School Supplies BSN Sport	#16FLEET00119 #16-FLEET-00138
Overhead/Rolling Doors (T1343)	Set Rite Corp. Jammer Doors	#21-GNSV1-01462 #21-GNSV-01460
Lock Smith Services	Hogan Security Grp Inc.	#18GNSV200332
Locking Hardware (T2981)	Hogan Security Group Inc. Bells Security Sales Inc.	#21FOOD16466 #21FOOD16464
Scientific Equipment Accessories & Supplies (T0115)	Flinn Scientific	#17FLEET01035

3.13 Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Montgomery Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Montgomery Township Board of Education, Skillman, NJ, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30). The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Montgomery Township Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:
 - 1- Toro GroundsMaster 7210 zero turn mower
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Montgomery Township Board of Education reserves the right to accept or reject any bid submitted.
- (7) Any surplus property unsold after the auction shall be offered without cost to school-related community organizations or charitable and nonprofit organizations located within the district or discard the surplus property in a manner consistent with the public interest.
- (8) BE IT FURTHER RESOLVED, the Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the auction.

3.14 Resolution Authorizing Disposal of Surplus Property – Approve the following resolution:

WHEREAS, the Montgomery Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of disposing said surplus property.

A list of the surplus property to be disposed as follows:

Dispose of vehicle – 2001 Ford F-250 truck, Vin # 1FTNF21F51ED49761

Dispose of vehicle – 2007 Dodge Caravan, Vin # 1D4GP25E27B239822

Dispose of vehicle – 2007 Dodge Caravan, Vin # 1D4GP25E27B239824

Dispose of vehicle – 2007 Dodge Caravan, Vin # 1D4GP25E37B239831

3.15 Approve C&M Door Controls Inc. – Approve the replacement of six exterior doors at LMS with C&M Door Controls (B22-10) in the amount of \$56,500.00 for the 2024-2025 school year.

- 3.16 Approval to purchase (1) Ford F250 Super duty truck from Nielsen Ford – Approve the purchase of (1) 2025- F250 Super Duty Truck with plow/power lift gate from Nielsen Ford under co-op MCCPC15-C for \$64,778.55 for the 2024-2025 school year as follows:

<u>Vendor</u>	<u>Vehicle</u>	<u>Amount</u>
Nielsen Ford of Morristown Inc. Morristown, NJ	2025 Ford F250 Super Duty Truck w/plow & power lift gate	\$64,778.55

- 3.17 Approve Edmentum Co. – Approve the Edmentum Co. to provide virtual online services to tutor identified students throughout the District through the NJ High Impact Tutoring Grant in the amount of \$127,320.00 entered on behalf of OMNIA Co-Op R191903 for the 24/25 school year as follow:

<u>Vendor</u>	<u>Amount</u>
Edmentum Co. Chicago, IL	\$127,320.00 (Revised)

- 3.18 Approve Sports Paradise – Approve the purchase of Custom Green & White Jerseys & Pants for MHS Football Team for the 2025-2026 school year under the OMNIA # NCPA150951 Co-op for \$24,000.00

<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
Sports Paradise Medford, NJ	80 Nike white custom jerseys 80 Nike green custom jerseys 80 Nike white Vapor pants 80 Nike green Vapor pants	\$24,000.00

4.0 PERSONNEL

- 4.1 Approval of Personnel Agenda – approve the personnel agenda (see Pages __ - __28).
- 4.2 Approve Resolution Approving Administrative Leave of Employee – approve the resolution authorizing an administrative leave of an employee (see Page __).
- 4.3 Approve Employment Contract for Andrew Italiano – approve the employment contract for Andrew Italiano (see Page __).

Ms. Spina motioned agenda item 3.7 seconded by Ms. Franco-Herman. Upon call of the roll, the motion carried unanimously.

- 3.7 A. Adoption of the 2025-2026 Tentative Budget – that the Board of Education adopt the 2025-2026 tentative budget as follows:

General Fund	\$109,925,364
Special Revenue Fund	\$ 1,063,987
Debt Service Fund	\$ <u>5,947,273</u>
Total Tentative Budget	\$116,936,624

- B. Advertise Tentative Budget for Public Hearing – that the Board of Education authorize the advertisement of the tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law and establish that the public hearing be held on April 29, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 school year.
- C. Approve Maintenance Reserve Withdrawal – Approve the following resolution:
- Approve the withdrawal of \$555,500 from the maintenance reserve account to be included in the 2025-2026 school district budget to fund district maintenance for the 2025-2026 school year.
- D. Approve Capital Reserve Withdrawal – Other Capital Projects – Approve the following resolution:
- Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is \$775,000 for other capital project costs to add ADA access to the UMS track and to replace a rooftop unit at MHS. The total cost of these projects is \$775,000, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.
- E. Approve Capital Reserve Withdrawal – Local Share (ROD Grants) – Approve the following resolution:
- Included in budget line 600, Budgeted Withdrawal from Capital Reserve – Reserve for Local Share is \$1,432,920 for ROD Grant capital project costs for a roof replacement at UMS and a chiller replacement at UMS. The total cost of these projects is \$1,432,920, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

NEW BUSINESS FROM PUBLIC

Many members of the public were present and clouded support regarding the math program at our District.

ADJOURNMENT

Ms. Franco-Herman motioned to adjourn at 11:35 p.m., seconded by Ms. Spina. Upon call of the question, the motion carried unanimously.

The meeting was adjourned at 11:35 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'A. Italiano', with a long horizontal stroke extending to the right.

Andrew Italiano
Board Secretary

**Montgomery Township
Board of Education
Travel Reimbursement
Requests
2024-2025**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.47)	Meals	Lodging	Registration	Other	Total**
Jennifer Belmont	OHES	6/6/25	Summer Inclusion Workshop					\$125.00		\$125.00
Fiona Borland	BO	4/7 - 4/8/25	8th Annual Women's Leadership					\$459.00		\$459.00
Michele Deremer	BO	6/6/25	Summer Inclusion Workshop					\$125.00		\$125.00
Regina Dunich	LMS/VES	6/6/25	Summer Inclusion Workshop					\$125.00		\$125.00
Danielle Puglisi	LMS/UMS	3/27 -3/28/25	NSTA National Conference	\$38.00	\$66.74					\$104.74
Daryl Schwenck	MHS	6/6/25	Summer Inclusion Workshop					\$125.00		\$125.00
Emily Sheeler	LMS	4/24/25	Strengthening the Executive Function Skills of Your Students with Special Needs					\$295.00		\$295.00
Jason Sullivan	MHS	3/26 - 3/29/25	NSTA National Conference						\$40.00	\$40.00
Jamie Tbaldo	MHS	3/27/25	WAIS-V Training		\$10.95			\$182.00		\$192.95
Stacy Young	BO	4/7 - 4/8/25	8th Annual Women's Leadership					\$459.00		\$459.00

3/18/202

*Excluding Tolls

**Estimated

BOE

5

**Includes Registrations

Travel Reimbursement Requests 2025/2026

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.47)	Meals	Lodging	Registration	Other	Total**
Laura Doughty	MHS	7/28 - 7/31/25	AP Capstone Virtual Training 2025					\$1,075.00		\$1,075.00
Hector Garcia	Transportation	6/30 -7/3/25	Pupil Transportation Safety			\$92.00		\$630.00		\$722.00
Sarah Matthews	MHS	7/28 - 7/29/25	Tomorrows Teachers Training Course					\$550.00		\$550.00
Gigi Sala	Transportation	6/30 -7/3/25	Pupil Transportation Safety			\$92.00		\$630.00		\$722.00

3/18/202

*Excluding Tolls

**Estimated

BOE

5

**Includes Registrations

4.1 PERSONNEL

A. Resignations/Retirements/ Rescissions

	Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
1.	DISTRICT	Ian	McClintock III	Maintenance/Grounds MNT.BO.MANT.NA.08	03/15/2025	Resignation	06/28/2021 – 03/14/2025 - <i>Revised</i>
2.	MHS	Nathalie	Bogen	Teacher/French TCH.HS.WLNG.MG.12	07/01/2025	Resignation	09/01/2007 – 06/30/2025
3.	MHS	Julianna	Fragulis	Secretary/Bookkeeper 12 MO SEC.HS.SSVC.UG.10	03/31/2025	Resignation	09/01/2014 – 03/30/2025
4.	MHS	Jason	Gray	Teacher/Special Education TCH.HS.RCTR.MG.10	10/01/2025	Retirement	12/03/2018 – 09/30/2025
5.	UMS/HS	Sarah	Coyle	Teacher/Related Arts TCH.FL.CCNT.MG.01	06/06/2025	Resignation	03/21/2021 – 06/05/2025
6.	UMS	James	Dolan	Teacher/Related Arts TCH.UM.CCNT.MG.01	11/01/2025	Retirement	12/17/2001 – 10/31/2025
7.	UMS/LMS	Scott	Ramsay	5-8 Supervisor(LA/SS),10MO SPV.58.LASS.NA.01	07/01/2025	Retirement	09/01/1998 – 06/30//2025
8.	LMS	Kaitlin	O'Donnell	Teacher/ Grade 5 Math/Science TCH.LM.MASC.05.08	07/01/2025	Resignation	09/01/2014 – 06/30/2025
9.	VES	Laura	Bell	Teacher/Music TCH.VS.MUSC.MG.01	07/01/2025	Retirement	09/01/2005 – 06/30//2025
10.	OHES	Stephanie	Vorilas	Teacher/School Psychologist TCH.OH.PSYC.MG.02	05/31/2025	Resignation	10/01/2024 – 05/30/2025

B. Leaves of Absence

	Location	First	Last	Position	Type of Leave	Dates of Leave/Notes
1.	MHS	Brian	Beyer	Teacher/Latin TCH.HS.WLNG.MG.06	Leave of Absence Anticipated Return	04/10/2025 – 05/09/2025 (Paid; w/ Benefits) 05/12/2025
2.	MHS	Corrie	Jensen	Teacher/Math TCH.HS.MATH.MG.17	Temporary Disability FMLA/NJFLA Anticipated Return	06/02/2025 – 06/30/2025 (Paid; w/ Benefits) 09/01/2025 – 11/21/2025 (Unpaid; w/ Benefits) 11/24/2025

3.	LCMS	Elizabeth	Gerber	Teacher/Grade 6 LA/SS TCH.LM.ENGL.06.02	Temporary Disability Unpaid Leave FMLA/NJFLA Unpaid Leave Unpaid Leave Anticipated Return	09/01/2024 – 09/24/2024 (Paid; waives Benefits) 09/25/2024 – 11/22/2024 11/25/2024 – 02/21/2025 (Unpaid; waives Benefits) 02/24/2025 – 06/30/2025 09/01/2025 – 01/15/2026 - Revised 01/16/2026 - Revised
4.	LMS	Nicole	Murphy	Teacher/Academic Support TCH.LM.BSL.MG.03	Leave of Absence Anticipated Return	04/04/2025 – 04/27/2025 (Paid; w/ Benefits) 04/28/2025
5.	VES	Jillian	Chianese	Teacher/Special Education	Leave of Absence Anticipated Return	01/30/2025 – 03/31/2025 (Paid; w/ Benefits) - Revised 04/01/2025 - Revised
6.	VES/OHES	Jessica	Glover	K-4 Supervisor (Math/Science), 10 MO SPV.K4.MASC.NA.01	Leave of Absence Anticipated Return	02/26/2025 – 06/30/2025 (Paid; w/ Benefits) 09/01/2025 (Filling Acting VP position)
7.	OHES	Suzan	Szych	Paraprofessional AID.OH.TIA.RC.02	Leave of Absence Unpaid Leave Anticipated Return	03/18/2025 – 04/08/2025 (.5 am) (Paid w/ Benefits) 04/08/2025 (.5 pm) – 06/30/2025 07/01/2025

C. Appointments/Renewals (Certificated Staff)

	Location	First	Last	Position	Replacing	Degree	Step	Salary	Pro-rated	Dates of Employment /Notes
1.	DISTRICT	Andrew	Italiano	Business Administrator SBA.BO.BADM.NA.01	Jack Trent	N/A	N/A	\$198,000	Yes	03/19/2025 – 06/30/2025
2.	UMS	Brandon	Scott *	Teacher/Language Arts (Leave Replacement) TCH.UM.ENGL.MG.06	Caitlin Mannion	BA	A	\$67,315	Yes	04/01/2025 – 04/11/2025
3.	UMS	Brandon	Scott *	Teacher/Language Arts TCH.UM.ENGL.MG.06	Caitlin Mannion	BA	A	\$67,315	Yes	04/14/2025 – 06/30/2025
4.	UMS	Richard	Sumliner *	Teacher/Math (Leave Replacement) TCH.UM.MATH.MG.03	Kelsey Turcott	MA	A	\$73,315	Yes	03/24/2025 – 06/30/2025
5.	VES	Jessica	Glover	Vice Principal (Acting) APR.VS.APRN.NA.01	Lia Camuto	N/A	N/A	\$120,496	Yes	02/26/2025 – 06/30/2025 - Revised
6.	VES/OHES	Danielle	Stewart *	K-4 Supervisor (Math/Science), 10 MO (Leave Replacement) SPV.K4.MASC.NA.01	Jessica Glover	N/A	N/A	\$101,000	Yes	03/24/2025 – 06/30/2025

D. Appointments (Non-Certificated Staff)

	Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment /Notes
1.	DISTRICT	Brian	Ricci *	Grounds GRD.BO.GRND.NA.02	Daniel Kerwin	C	\$48,475	Yes	04/07/2025 – 06/30/2025
2.	MHS	Yesenia	Murillo Morales *	Custodian 2nd Shift Stipend CUS.HS.CUST.NA.11	Eddy De Leon	B	\$41,775 \$761		04/07/2025 – 06/30/2025
3.	OHES	Ryan	McDonald *	Custodian Head Custodian Stipend CUS.OH.CUS.NA.04	Debra Newbury	I	\$49,920 \$5,540		04/07/2025 – 06/30/2025
4.	OHES	Indu	Syam Sasikumari *	Educational Support Assistant (Leave Replacement) AID.LM.TIA.RC.04	Lakshmiprabha Chandrasekar	A	\$11,755	Yes	04/07/2025 – 06/30/2025

E. Transfers/Voluntary and In-Voluntary Reassignments

	New Position/Location	First	Last	Previous Position/Location	Degree	Step	Salary	Dates of Employment/ Notes
1.	Teacher/Spanish/UMS TCH.UM.WLNG.MG.09	Maria	Gelinas	Teacher/Spanish/OHES TCH.OH.WLNG.MG.03	BA	G	\$74,465	02/24/2025 – 06/30/2025

F. Appointments – To be Funded by ESEA Title III and Title III Immigrant FY25

	Location	First	Last	Position	Salary/ Stipend	Dates of Employment/Notes
1.	MHS	Jennifer	Riddell	Teacher – Title III ESL Student Tutoring (Not to Exceed 45 hours) Prep (Not to Exceed 45 hours)	\$65.54 p/h \$30.00 p/h	01/22/2025 – 06/19/2025
2.	UMS	Staci	Anderson	Teacher – Title III ESL Student Tutoring (Not to Exceed 15 hours) Prep (Not to Exceed 15 hours)	\$65.54 p/h \$30.00 p/h	01/22/2025 – 06/19/2025

3.	LMS	Catherine	Gonzales	Teacher – Title III ESL Student Tutoring (Not to Exceed 12 hours) Prep (Not to Exceed 12 hours)	\$65.54 p/h \$30.00 p/h	02/26/2025 – 06/19/2025 <i>- Revised</i>
4.	LMS	Nicole	Murphy	Teacher – Title III ESL Student Tutoring (Not to Exceed 27 hours)– <i>Revised</i> (Not to Exceed 27 hours of Prep)	\$65.54 p/h \$30.00 p/h	01/22/2025 – 06/19/2025
5.	LMS	Kaitlin	O'Donnell	Teacher – Title III ESL Student Tutoring (Not to Exceed 15 hours) Prep (Not to Exceed 15 hours)	\$65.54 p/h \$30.00 p/h	01/22/2025 – 06/19/2025

G. Appointments/Substitutes

	Location	First	Last	Position	Status	Dates of Employment/Notes
1.	DISTRICT	Jennifer	Marroquin de Garcia	Substitute Custodian	NEW	03/18/2025-06/30/2025
2.	DISTRICT	Alexa	Pierson	Substitute Secretary/Teacher/Paraprofessional	NEW	03/18/2025-06/30/2025
3.	DISTRICT	Jacob	Maggio	Substitute Teacher/Paraprofessional	NEW	03/18/2025-06/30/2025
4.	DISTRICT	Holly	March	Substitute Teacher/Paraprofessional	NEW	03/18/2025-06/30/2025

H. Extra-Curricular Activities 2023-24

	Location	First	Last	Position	Stipend	Dates of Employment/Notes
1.	MHS	Tyler	Cuffie	Track Field Coach, Assistant Varsity Boys	\$5,700	2024-25 Spring Season

I. Other

	Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
1.	MHS	Jason	Sullivan	Teaching 2 Additional Period (Science) - <i>Revised</i>	\$2,991.12	02/10/2025 – 02/24/2025
2.	MHS	Kristin	DiPietro	Teaching 1 Additional Period (Math)	\$1,459.43	05/12/2025 – 05/30/2025

3.	MHS	Corrie	Jensen	Teaching 1 Additional Period (Math)	\$1,043.48	05/12/2025 – 05/30/2025
4.	MHS	Nitu	Sinha	Teaching 1 Additional Period (Math)	\$1,505.93	05/12/2025 – 05/30/2025
5.	MHS	Michael	Stern	Teaching 1 Additional Period (Math)	\$1,588.05	05/12/2025 – 05/30/2025
6.	MHS	Jamar	Thigpen	Teaching 1 Additional Period (Math)	\$1,179.98	05/12/2025 – 05/30/2025
7.	MHS	Matthew	Brady	Teaching 1 Additional Period (Math)	\$2,763.20	05/14/2025 – 06/30/2025
8.	MHS	Kylie	Murphy	Teaching 1 Additional Period (Math)	\$2,274.08	05/14/2025 – 06/30/2025
9.	MHS	Anna	Panova-Cicchino	Teaching 1 Additional Period (Math)	\$3,212.64	05/14/2025 – 06/30/2025
10.	MHS	Katherine	Tessein	Teaching 1 Additional Period (Math)	\$2,924.64	05/14/2025 – 06/30/2025
11.	MHS	Christopher	Villano	Teaching 1 Additional Period (Math)	\$2,706.08	05/14/2025 – 06/30/2025
12.	UMS	Kevin	Loneragan	Teaching 1 Additional Period (Language Arts)	\$1,726.53	02/03/2025 – 02/25/2025 <i>- Revised</i>
13.	UMS	Lisa	Anastasi	Teaching 1 Additional Period (Language Arts)	\$1,128.14	03/13/2025 – 03/31/2025

*** Pending Criminal Background Clearance and Employment History Clearance**

4.2 Resolution Authorizing Administrative Leave of Employee – Approve the following resolution:

WHEREAS, the Superintendent of Schools has recommended that employee #7067 be placed on administrative leave with pay; pending an investigation;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW THEREFORE BE IT RESOLVED that the employee is on administrative leave with pay, effective February 27, 2025; and

BE IT FURTHER RESOLVED that the Board authorizes the Superintendent or her designee to take whatever steps are necessary to effectuate the purposes of the resolution.

BE IT FURTHER RESOLVED that the Acting Business Administrator/Board Secretary shall provide said employee with notice of the Board's action as set forth in this Resolution forthwith.

4.3 Resolution approving the Employment Contract for Andrew Italiano – Approve the following resolution:

WHEREAS, the Board of Education of the Montgomery Township School District has considered the employment contract for Mr. Andrew Italiano, and

WHEREAS, the Board of Education has reviewed the terms and conditions of the employment agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Montgomery Township School District hereby approves the employment contract for Mr. Andrew Italiano for the position of Business Administrator and Board Secretary at an annual salary of \$198,000, (prorated) effective March 19, 2025.